



NORLINGTON SCHOOL and 6TH FORM

A SPECIALIST MATHEMATICS AND COMPUTING SCHOOL

Wisdom is Strength

Virtual 6th Form Parents' Evening: Tuesday 20th October, 4.30pm – 6.15pm

Dear Parent/Guardian,

This year, we will be holding a Virtual 6th Form Parents' Evening on Tuesday 20th October, 4.30pm – 6.15pm. Due to the current COVID-19 restrictions, we will not be able to hold a 6th Form Parents' Evening within school, therefore all meetings will be held using Microsoft Teams remotely. This gives you the opportunity to have a face to face meeting with your son/daughter's teacher safely from your home. You will be able to access your meeting using a desktop computer, laptop, tablet or smart phone. Book a meeting with your son/daughter's teachers by using the booking page here: [6th form booking page](#)

The evening will be an opportunity to discuss your son/daughter's progress and the result of recent assessments in each subject. It will also be an opportunity to review the SMART targets your son/daughter has set themselves to achieve over half term and beyond to ensure their success during their upcoming mock exams. For Year 13, this is the week beginning 2nd November 2020 and Year 12 mock exams will take place from 30th November – 2nd December 2020. Students will be on study leave during this period.

We have attached the names of teachers and their departments to this letter. Mr. Wilson, UCAS Coordinator, is available to meet with parents to discuss Year 13 University choices and UCAS applications. Mr. Wadey, Head of 6th Form, is available to answer any other 6th Form related questions or discuss any general concerns.

Your son/daughter will be given their end of Cycle 1 report to take home with them in preparation for the Virtual Parents' Evening- please ask them for this so you can see for each subject their target grade, Most Likely Final Grade (MLFG), and attitude to learning/homework scores. They will also be expected to have with them the subject SMART targets that they have set themselves during form time.

How to book:

1. Follow this link: [6th form booking page](#) or go to "6th Form Virtual Parents' Evening" by going to [Norlington.net](#) and clicking quick links.
2. Use the drop down option to choose the teacher you would like to see. (**Only book one teacher per department e.g. one maths teacher**).
3. Choose a time to see the teacher.
4. In the 'Name' area please write **your son or daughter's name**.
5. Enter the email address to which you wish to receive the Microsoft teams meeting link.
6. Please fill in all other pieces of information including 'Name of parent(s) attending meeting'.
7. Click on book.

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8. You will receive a confirmation email with your meeting link.
9. Click Schedule another meeting and follow the same steps to book further meetings with your child's other teachers.

On the day:

Meetings can be accessed using desktop computer, laptop, laptop or smart phone.

1. For each meeting click the link in the email you have been sent at the allotted time of the meeting. There is a separate link for each meeting.
2. Please download the app to access the meeting if you are asked to do so.
3. You may wish to have your camera on if you choose.
4. All meeting will last a **maximum of 5 minutes**. Please be aware that the meeting will automatically end after this time.
5. Please prepare any questions beforehand.
6. Once a meeting has ended, please refer to the email invite for the next meeting, click the link you were sent.

If you cannot book a meeting with a teacher this would usually mean that they have been booked already. There will usually be another teacher in the department who you can arrange a meeting with.

If there are any other issues with booking and/or using Microsoft Teams, please email your queries to student@norlington.school

Best wishes,

Mr. C Wadey
Head of 6th Form

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6th Form Staff and Subjects

Initials	First name	Last name	Department
HA	Hamza	Ali	Maths
LB	Linda	Biney	English Literature
IB	Ismail	Bozdag	Physics
KE	Keely	Emerson	Maths
AE	Aysel	Esen	History
LF	Lee	Farrance	Computer Science
LJG	Louise-Jane	Garrett	Economics and Business
RG	Ryan	Goldspink	Maths
YH	Yusuf	Hafesji	Chemistry
DK	Donna	Kenyon	DT: Product Design
ML	Megan	Leydon	Geography
WL	William	Lines	RS & Philosophy
FO	Femi	Olufola	RS & Philosophy
SO	Seniz	Oznacar	DT: Product Design
IS	Iman	Saadoune	Physics and Chemistry
WS	Wasim	Sayed	Biology
JT	Jerson	Thomas	CTEC IT
CT	Carl	Todd	History
CW	Carl	Wadey	Head of 6 th Form
EW	Eleanor	Williams	English Literature
JW	Jeremy	Wilson	University Choices and UCAS Support
AZ	Aleksandar	Zlatkovski	Maths

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